



# Employer Information At-A-Glance

This worksheet is intended to provide you with the important dates and timeline information you need to manage your sponsored health plan. We encourage you to work with your Certified Insurance Agent to complete this worksheet and to keep it posted in a convenient place for quick and easy reference.

**My Employer Sponsored coverage began the 1st of**

<input type="text"/>	<input type="text"/>
MONTH	YEAR

**My Covered California Agent's name**

**My Agent can be reached at:**

<input type="text"/>	
PHONE	
<input type="text"/>	
EMAIL	
<input type="text"/>	
STREET 1	
<input type="text"/>	
STREET 2	
<input type="text"/>	
CITY	
<input type="text"/>	<input type="text"/>
STATE	ZIP CODE

**My Plan Information**

Employer name	<input type="text"/>
My Group #	<input type="text"/>
My metal tier selection	<input type="text"/>
My reference plan	<input type="text"/>
My contribution level	<input type="text"/>
My plan renews	<input type="text"/>
My open enrollment date	<input type="text"/>

**Enrollment Timeline**

It is important to make note of the start and end dates of enrollment periods. This will help ensure you have coverage when you need it. If you have questions regarding the timeline or any other part of the enrollment process, you can direct them to your insurance agent.

<p><b>Open enrollment begins</b></p> <p>➔</p> <input type="text"/> <p>MONTH-DAY-YEAR</p>	<p><b>Open enrollment ends</b></p> <p>➔</p> <input type="text"/> <p>MONTH-DAY-YEAR</p>	<p><b>Health coverage selection/changes take effect</b></p> <input type="text"/> <p>MONTH-DAY-YEAR</p>
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**Helpful Contact Information**

**SHOP Online** [www.CoveredCA.com/Small-Business](http://www.CoveredCA.com/Small-Business)

**SHOP Customer Service** (877) 453-9198

**SHOP Health Plan Contact Information**

<b>Blue Shield of California</b>	(800) 325-5166	<a href="http://www.blueshieldca.com">www.blueshieldca.com</a>
<b>Chinese Community Health Plan</b>	(415) 834-2118	<a href="http://www.cchphmo.com">www.cchphmo.com</a>
<b>Health Net</b>	(888) 926-5122	<a href="http://www.healthnet.com">www.healthnet.com</a>
<b>Kaiser Permanente</b>	(800) 464-4000	<a href="http://www.kp.org">www.kp.org</a>
<b>Sharp Health Plan</b>	Coverage information (800) 827-4277	<a href="http://www.sharphhealthplan.com">www.sharphhealthplan.com</a>
	Locate provider (800) 359-2002	
<b>Western Health Advantage</b>	(888) 563-2250	<a href="http://www.westernhealth.com">www.westernhealth.com</a>